



Bishop Wilkinson

Catholic Education Trust

SharePoint Developer

Grade: H, £29,577- £32,234 FTE

Hours: 37 hours per week, Full Year, Permanent

An exciting opportunity has arisen for a self-motivated **SharePoint Developer** to join the Bishop Wilkinson Catholic Education Trust team as soon as possible.

Bishop Wilkinson Catholic Education Trust is a family of 5 secondary schools and 21 primary schools from across Gateshead, Sunderland, Durham and Northumberland, in the west of the Diocese. The Trust will expand to a total of 48 schools by 2022. This is an exciting time to join our supportive, and growing team.

Working as part of the Trust ICT Services team, you will be required to build relationships with colleagues across the schools in the Trust and develop/maintain intranet SharePoint sites, documentation, training as well as manage the websites for schools.

The SharePoint Developer will be required to create bespoke SharePoint workflows and Forms interface for each school, migrate/update old SharePoint sites to the Trust's new Office365 SharePoint and manage the web/media development.

We are looking for an individual with:

- Sound knowledge and experience of Office365 SharePoint administration & development using Flows, PowerAutomate, PowerApp, Forms, Lists, libraries and PowerShell.
- Knowledge of Web design and development using PHP. MySql, Wordpress, Photoshop or other related tools.
- Training and presentation skills with the ability to translate technical requirements for non-technical users.

We are working remotely currently. Travel will be required across the schools in the Trust.

For an informal discussion about this opportunity please contact Mr Umer Chughtai, Chief Technology Officer on (0191) 487 7638.

To request an application form please email HR@bwcet.com

Closing date: Monday 3 May 2021

Interviews held by Microsoft Teams: Wednesday 12 May 2021

The Bishop Wilkinson Catholic Education Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is exempt from the provisions of the Rehabilitation of Offenders Act and is subject to an enhanced DBS check.

Bishop Wilkinson Catholic Education Trust, Old Durham Road, Gateshead, NE9 6RZ